KMEA Automated Recap Sheet - Finals Format - Version 2.0
INSTRUCTIONS

IMPORTANT NOTE: When you first opened this file, you should have received a notification to "enable r
on the appropriate link below for quick instructions on how to enable macros. If you clicked on "Disable
prompted) and restart the program. Macros **must** be enabled for this she

Take me to the Macros Help Page!

1. Questions, comments, and/or concerns about this sheet may be directed to Travis Miller at (270) 498-7476 or travis@conte
call the number above.

2. Before beginning, save a copy of this file under another name (i.e. your contest or school name) and keep this file as a back

3. This finals sheet is designed for a maximum of twenty (20) bands. If your finals competition has more than twenty (20) band
See #4 below.

4. Anyone wishing a custom recap may still request a FREE one. See contact information in #1. It is preferred that requests ar
have all information (contest, adjudicators [prelims and finals], classes [prelims], bands [prelims], correct draw [prelims], and n
fashion.

5. It is highly recommended that you prepare this finals sheet **before** the contest date. By default, all band slots are filled in wit
correct number of "dummy" entries intact. See the Notes/Examples area to the left of the Band Information section on the Inpu
should you need to add a band to finals on the contest date.

6. Enter all of the contest information as instructed on the Input Sheet (see tabs at the bottom of the window to select each she
optimal formatting.

7. If your contest is not adjudicating guard and/or percussion, click on the appropriate button to hide those captions. If you clic
button.

8. If you followed the recommendation in #5 above, your tabulator will only need to replace the "dummy" entries with the correc
contest date. Enter all of the band information as instructed on the Input Sheet. Follow the examples at the right of each entry

9. After entering all data on the Input Sheet (see #5 and #8 above), move to the bottom of the sheet and click on *Hide unused*
finished entering bands or need to correct errors, click on *Unhide underline all Band slots (Edit Mode)*. After editing bands, etc., click on

10. Select the Recap tab to check out your formatted recap.

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KMEA Automated Recap Sheet - Finals Forma

Important Note: If your finals competition has more than twenty (20) bands, **STOP**; you ca
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CONTEST INFO   INPUT DATA BELOW

Name of Contest	FESTIVAL OF CHAMPIONS
School or Stadium Name	MURRAY STATE UNIVERSITY
Date	SEPTEMBER 24, 2011
City	MURRAY, KY
Finals Designation	Finals Competition

ADJUDICATORS   INPUT LAST NAMES BELOW (See Notes)

Music Performance 1	Rinehart
Music Performance 2	Hill
Music Effect	McIntosh
Visual Performance 1	Roche
Visual Performance 2	LoVette
Visual Effect	Miller

If you have hidden the Guard and/or Percussion captions in er

BAND INFORMAT

Reminder: If your finals competition has more than twenty (20) bands, STOP; you cann
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After completing the section below, click the "**Hide unused Band sl**

Finals   INPUT DATA BELOW

Performance 1	Fairfield Community High School, IL
Performance 2	Greenwood High School
Performance 3	Trigg County High School
Performance 4	Todd County High School
Performance 5	Boonville High School, IN
Performance 6	Hendersonville High School, TN
Performance 7	Calloway County High School
Performance 8	Madisonville-North Hopkins High School
Performance 9	Muhlenberg County High School
Performance 10	Murray High School
Performance 11	Marshall County High School
Performance 12	Grain Valley High School, MO
Performance 13	Eastern High School

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annot use the KMEA Automated Recap Sheet. Contact Travis Miller at
custom finals recap.

Examples

Tenth Annual Showcase of Bands
Kennedy High School **(not HS)**, Stadium of Champions, etc.
September 11, 2010 or any other date format
Calvert City **(Do not enter state; it will be appended on the recap)**
Edit the default at left to your specifications.

Notes

If any of your adjudicators share the same last name, distinguish each by using an initial. *Examples: C. Sharp, F. Sharp, etc.*

ror, click the appropriate Unhide button(s).

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ot use the KMEA Automated Recap Sheet. Contact Travis Miller at
custom finals recap.

ots/Classes" button at the bottom of this sheet.

Notes/Examples

BEFORE Contest Date
Before the contest date, adjust the number of bands by clearing the appropriate cells to the left and leaving the correct number of "dummy" entries intact.
TIP: Clicking on a cell (once), then hitting the backspace key will clear contents of that cell quickly.
After clearing appropriate cells, then use the *Hide* button below to hide unused slots.
ON Contest Date
If you have followed the instructions above, you will only have to replace the entries on the left with band names after the draw has been completed. Follow the formatting conventions below.

If you inadventently click the left button, or need to adjust the number of bands, click the right button.

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Festival Of Champions
Murray State University - September 24, 2011 - Murray, Ky, KY
Finals Competition

BAND	Rinehart Music Perf 1		Hill Music Perf 2		Mcintosh Mus Effect		Roche Visual Perf 1		Lovette Visual Perf 2		Miller Vis Effect		Penalties	TOTAL	RATING	PLACE	BAND
FAIRFIELD COMMUNITY HIGH SCHOOL, IL	84		103		81		103		108		77			45.05	III	13	FAIRFIELD COMMUNITY HIGH SCHOOL, IL
	8.4	13	10.3	13	8.1	13	5.15	13	5.4	13	7.7	13					
GREENWOOD HIGH SCHOOL	94		138		127		136		138		124			62	II	8	GREENWOOD HIGH SCHOOL
	9.4	12	13.8	8	12.7	10	6.8	9	6.9	8	12.4	6					
TRIGG COUNTY HIGH SCHOOL	104		119		125		134		122		110			58.6	III	12	TRIGG COUNTY HIGH SCHOOL
	10.4	9	11.9	12	12.5	11	6.7	10	6.1	12	11	9					
TODD COUNTY HIGH SCHOOL	101		141		122		130		131		93			58.75	III	10	TODD COUNTY HIGH SCHOOL
	10.1	10	14.1	7	12.2	12	6.5	11	6.55	11	9.3	11					
BOONVILLE HIGH SCHOOL, IN	98		131		133		137		134		90			58.75	III	11	BOONVILLE HIGH SCHOOL, IN
	9.8	11	13.1	10	13.3	9	6.85	8	6.7	9	9	12					
HENDERSONVILLE HIGH SCHOOL, TN	118		137		136		122		133		96			61.45	II	9	HENDERSONVILLE HIGH SCHOOL, TN
	11.8	7	13.7	9	13.6	8	6.1	12	6.65	10	9.6	10					
CALLOWAY COUNTY HIGH SCHOOL	111		127		140		142		139		120			63.85	II	7	CALLOWAY COUNTY HIGH SCHOOL
	11.1	8	12.7	11	14	7	7.1	7	6.95	7	12	7					
MADISONVILLE-NORTH HOPKINS HIGH SCHOOL	139		158		145		159		153		132			73	II	3	MADISONVILLE-NORTH HOPKINS HIGH SCHOOL
	13.9	5	15.8	3	14.5	6	7.95	3	7.65	2	13.2	2					
MUHLENBERG COUNTY HIGH SCHOOL	145		144		151		152		151		126			71.75	II	4	MUHLENBERG COUNTY HIGH SCHOOL
	14.5	3	14.4	6	15.1	4	7.6	5	7.55	4	12.6	4					
MURRAY HIGH SCHOOL	162		159		155		162		152		136			76.9	II	2	MURRAY HIGH SCHOOL
	16.2	2	15.9	2	15.5	2	8.1	1	7.6	3	13.6	1					
MARSHALL COUNTY HIGH SCHOOL	136		145		149		154		143		125			70.35	II	6	MARSHALL COUNTY HIGH SCHOOL
	13.6	6	14.5	5	14.9	5	7.7	4	7.15	6	12.5	5					
GRAIN VALLEY HIGH SCHOOL, MO	144		149		153		144		147		115			70.65	II	5	GRAIN VALLEY HIGH SCHOOL, MO
	14.4	4	14.9	4	15.3	3	7.2	6	7.35	5	11.5	8					
EASTERN HIGH SCHOOL	172		161		158		160		163		130			78.25	II	1	EASTERN HIGH SCHOOL
	17.2	1	16.1	1	15.8	1	8	2	8.15	1	13	3					

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KMEA Automated Recap Sheet - Finals Format - Version 2.0
Macros Help Page

Click on the appropriate link below to choose your version of

If your version of Excel is not listed above, it is not supported. See Instructions Page to req

Windows PC - Excel 2003

1. Click on the *Tools* menu and select *Options*.

2. Select the *Security* tab and click on the *Macros Security* button near the lower right.

3. On the *Security Level* tab, select *Medium*. This level gives you the choice as to whether or not you want to enable macros w malicious code from those you do not trust.

4. Click *OK* on the *Security Level* tab, then *OK* on the *Security Tab*.

5. Close Excel completely (do not save if prompted).

6. Restart Excel and open the recap sheet. You should now encounter a dialogue box requesting permission to enable macros

Windows PC - Excel 2007, Excel 2010, and beyond

1. These instructions are based on Excel 2007 and are presented under the assumption that Excel 2010 is similar. If this is no travis@contesrecaps.com.

2. Click on the round Microsoft Office logo located at the top left of the window.

3. At the bottom of the menu that appears, click on *Excel Options*.

4. In the left menu of *Excel Options*, select *Trust Center*.

5. In the *Trust Center*, select *Trust Center Settings*.

6. In the left menu of *Trust Center Settings*, select *Macros Settings*.

7. In *Macros Settings*, select *Disable all macros with notification*. This setting gives you the choice as to whether or not you wa still protects you from malicious code from those you do not trust.

8. Click *OK* or *Apply* in each window to return to Excel.

9. Close Excel completely (do not save if prompted).

10. Restart Excel and open the recap sheet. You should now encounter a dialogue above the actual spreadsheet requesting p

Apple Macintosh - Excel for Mac 2011 and beyond

1. Click on the *Excel* menu at the top left of the display and select *Preferences*.

2. Under *Sharing and Privacy*, select *Security*.

3. Under *Macro security*, check the box next to *Warn me before opening a file that contains macros*. This setting gives you the you open an Excel document and still protects you from malicious code from those you do not trust.

4. Click *OK* to return to Excel.

5. Quit Excel completely (do not save if prompted).

6. Restart Excel and open the recap sheet. You should now encounter a dialogue box requesting permission to enable macros